

NewOrbit Privacy and Security Statement

NewOrbit is committed to protecting your privacy. You can visit most pages on our site without giving us any information about yourself. But sometimes we do need information to provide services that you request, and this privacy and security statement explains data collection and use in those situations. This privacy statement only applies to the www.Neworbit.co.uk website.

Collection of your Personal Information

We will ask you when we need information that personally identifies you (personal information) or allows us to contact you. Generally, this information is requested when you are registering for a product trial or, signing up for an event or training, or when purchasing and/or registering NewOrbit products. Personal information collected by NewOrbit often is limited to e-mail address, language, country or location, but may include other information when needed to provide a service you requested.

For example: If you choose a service or transaction that requires payment, such as making a purchase, we will request personal information necessary for billing and/or shipping, such as: name, address, telephone number, and credit card number. During registration we may also request additional information, or when you register for the service, we may also ask for additional personal information, such as title, department name, fax number, or additional company information, such as annual revenues, number of employees, or industry. You can opt out of providing this additional information by not entering it when asked Separately, you may also be asked to provide an email address when registering for the NewOrbit products or services, in order to receive a username and password.

Any financial and billing information that we collect through the Site is used solely to check the qualifications of prospective customers and to bill for Products and Services. This billing information is not used by NewOrbit for marketing or promotional purposes. NewOrbit will always use a third-party intermediary to manage the credit card processing. This intermediary is not permitted to store, retain, or use the information provided, except for the sole purpose of credit card processing. Other third parties, such as content providers, may provide content on the web Site but they are not permitted to collect any information nor does NewOrbit share any user information with these parties.

NewOrbit also collects certain information about your computer hardware and software. This information may include: your IP address, browser type, operating system, domain name, access times and referring Web site addresses. This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of NewOrbit.

NewOrbit also collects information about which pages our customers visit within www.Neworbit.co.uk. This site visitation data is identified only by a unique ID number, and it is never linked with personal information unless a user consents as described below.

Use of your Personal Information

- We use your personal information for the following purposes:
- Organisation name, address, phone number, email address, primary contact, URL (if available)
- To deliver services, such as newsletters, events, training or software, that you request or purchase.
- to help us create and publish content most relevant to you.
- To alert you to product upgrades, special offers, updated information and other new services from NewOrbit, if you so request.
- To allow you access to limited-entry areas of our site as appropriate.
- We will merge site-visitation data with anonymous demographic information for research purposes, and we may use this information in aggregate to provide more relevant content.

We occasionally hire other companies to provide limited services on our behalf, including packaging, mailing and delivering purchases, answering customer questions about products or services, sending postal mail and processing event registration. We will only provide those companies the information they need to deliver the service, and they are prohibited from using that information for any other purpose.

NewOrbit may disclose your personal information if required to do so by law or in the good-faith belief that such action is necessary to:

- conform to the edicts of the law or comply with legal process served on NewOrbit or the site;
- protect and defend the rights or property of NewOrbit and its family of Web sites.

Your information may be stored and processed in the United Kingdom or any other country in which NewOrbit or its affiliates, subsidiaries or agents maintain facilities, and by using this site, you consent to any such transfer of information outside of your country.

Control of your Personal Information

When you register, or otherwise give us personal information, NewOrbit will not share that information with third parties without your permission, other than for the limited exceptions already listed. It will only be used for the purposes stated above.

During registration you will be able to tell us how or whether you want NewOrbit to communicate with you.

NewOrbit may send out periodic e-mails informing you of technical service or security issues related to a product or service you requested, or confirming you requested a product or service. You will not be able to choose to unsubscribe to these mailings, as they are considered an essential part of the service you have chosen.

Access to your Personal Information

We will provide you with the means to ensure that your personal information is correct and current, either by accessing your profile on line or by calling NewOrbit enquiries.

Security of your Personal Information

NewOrbit is committed to protecting the security of your personal information. We use a variety of security technologies and procedures to help protect your personal information from unauthorized access, use or disclosure. For example, we store the personal information you provide in computer servers with limited access that are located in controlled facilities. When we transmit sensitive information (such as a credit card number) over the internet, we protect it through the use of encryption, such as the Secure Socket Layer (SSL) protocol.

Use of Cookies

NewOrbit do not use cookies on our websites or applications.

Security

The NewOrbit Website and Products has security measures in place to help protect against the loss, misuse, and alteration of the Data under our control. When our Site is accessed using Netscape Navigator, or Microsoft Internet Explorer versions 5.0 or higher, Secure Socket Layer (SSL) technology protects information using both server authentication and data encryption to help ensure that Data is safe, secure, and available only to you. NewOrbit also implements an advanced security method based on dynamic data and encoded session identifications, and hosts the Site in a secure server environment that uses a firewall and other advanced technology to prevent interference or access from outside intruders.

Finally, NewOrbit provides unique user names and passwords that must be entered each time a customer logs on. These safeguards help prevent unauthorized access, maintain data accuracy, and ensure the appropriate use of Data.

Enforcement of this Privacy and Security Statement

If you have questions regarding this statement, you should first contact NewOrbit by e-mail.

Changes to this Statement

NewOrbit will occasionally update this privacy and security statement. When we do, we will also revise the "last updated" date at the top of the privacy and security statement. For material changes to this statement, NewOrbit will notify you by placing prominent notice on the Web site.

Contact Information

NewOrbit welcomes your comments regarding this privacy and security statement, please contact us by e-mail, or postal mail.

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or contact a NewOrbit Representative directly via the website.